

APPENDIX OF FORMS

FORM 1 ADMISSION INSTRUCTIONS

Instructions for Admission by Verified Application

The accompanying form shall be used in applying for admission to the bar of this court pursuant to RCFC 83.1. This form should be duly executed and returned to the clerk via PACER along with the following items:

1. A certificate issued within the last 30 days by the clerk of the highest court of any U.S. state, territory, or possession, or the District of Columbia, attesting to your admission to the bar of that court and your good standing therein (**Note: a letter from the bar of your state is NOT acceptable**);
2. Two (2) letters or signed statements from attorneys stating the following:
 - a. They are members of the bar of this court or of the Supreme Court of the United States;
 - b. They are not related to you;
 - c. You are personally known to them;
 - d. You possess all of the qualifications required for admission here;
 - e. They have examined your application; and
 - f. They affirm that your personal and professional character and standing are good; and

Applications should be complete when submitted; **incomplete applications may be rejected.**

If your application materials are in order, you will be notified by e-mail to pay the application fee via PACER. Payment must be made in the amount required by the fee schedule posted on the court's website at www.uscfc.uscourts.gov/fee-schedule.

Admission under this procedure does not require your appearance in person. A certificate will be forwarded to you upon the granting of your application.

Court of Federal Claims Bar Association **Pro Bono/Attorney Referral Pilot Program Registration**

Attorneys who register for the Pro Bono/Attorney Referral Pilot Program agree to the following terms:

I am willing to be contacted regarding representation of pro se plaintiffs on a pro bono basis. I agree that the clerk's office of the U.S. Court of Federal Claims may provide my name and contact information to the U.S. Court of Federal Claims Bar Association and to potential clients in need of representation. I understand that by registering for the Pro Bono/Attorney Referral Pilot Program, I will not be obligated to represent any particular plaintiff. I certify that I have at least five years of civil litigation experience or that I will be supervised by an attorney with at least five years of civil litigation experience.

IN THE MATTER OF THE PETITION OF

(Please print/type your full name on the above line.)

FOR ADMISSION TO PRACTICE IN
THE UNITED STATES COURT OF FEDERAL CLAIMS

TO THE CHIEF JUDGE AND JUDGES OF THE UNITED STATES COURT OF FEDERAL CLAIMS:

The petitioner, _____, respectfully shows this court:

That he/she is a resident of the city of _____, the state of _____, and that petitioner on the date of _____ was duly licensed and admitted to practice as an attorney at law in the _____ (highest state court), and is now a member of the bar thereof and in good standing.

WHEREFORE, said petitioner herein prays that he/she may be admitted to practice in the United States Court of Federal Claims in accordance with the laws and rules applicable thereto.

I, _____, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THAT I WILL CONDUCT MYSELF IN AN UPRIGHT MANNER AS AN ATTORNEY OF THIS COURT.

I declare (or certify, verify, or state) under penalty of perjury that the foregoing is true and correct. Executed on (date) _____. (28. U.S.C. § 1746)

Signature

Address (including firm, if applicable):

Phone: _____
Email: _____

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Court of Federal Claims Bar Association
Pro Bono/Attorney Referral Pilot Program Registration*

I am willing to be contacted regarding the representation of pro se plaintiffs on a pro bono basis in the following types of cases. By checking the box(es) below, I agree to the terms described in the Admissions Instructions.

Civilian Pay

Takings

Contracts

Tax

Intellectual Property

Unjust Conviction & Imprisonment

Military Claims

Miscellaneous – Other

Native American

* Representation of Vaccine Program petitioners is not included; representation of those petitioners is governed by 42 U.S.C. §§ 300aa-1 to -34. The Office of Special Masters maintains a list of attorneys (posted on the court's website at www.uscfc.uscourts.gov/vaccine-programoffice-special-masters) who are willing to accept vaccine injury cases. If you would like to be added to the list, please check here: