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United States Court of Federal Claims

Request for Certified Transcript of Court Proceeding

1. Date of Proceeding: _____ Presiding Judge: _____
Case Name: _____ Case Number: _____
2. Court Reporter Present: ☐ Yes ☐ No
3. Requester is Judge _____ Chambers Contact: _____
Chambers Telephone: _____

or

Requester is: ☐ Counsel ☐ Party ☐ Other: _____

Name: _____

I certify that I understand it is my responsibility to pay for the transcript and to make arrangements for payment directly to the official transcriber of the record.

Firm name, if applicable: _____

Address: _____

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Date of Request: _____

Signature of Requester: _____

(The court is not responsible for payment of the transcription fee incurred under this request.)

4. Delivery Time Requested: ☐ 10 days ☐ 5 days ☐ 1 day

Delivery Format:

Paper: ☐ Full Page ☐ Condensed Minuscript (4 pages from the full-size version appear on one page)
Electronic ☐ (if electronic, please state file type: _____)

5. Transcript Request is for: ☐ Entire Proceeding
☐ Portion: _____
*Specify exact beginning and ending time of segment requested
(e.g., 10:45:30 a.m. to 11:15:20 a.m.)*

Please email completed form to cfc_transcripts@cfc.uscourts.gov