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# United States Court of Federal Claims

## Request for Certified Transcript of Court Proceeding

1. Date of Proceeding: \_\_\_\_\_ Presiding Judge: \_\_\_\_\_  
Case Name: \_\_\_\_\_ Case Number: \_\_\_\_\_
2. Court Reporter Present: ☐ Yes ☐ No
3. Requester is Judge \_\_\_\_\_ Chambers Contact: \_\_\_\_\_  
Chambers Telephone: \_\_\_\_\_

or

Requester is: ☐ Counsel ☐ Party ☐ Other: \_\_\_\_\_

Name: \_\_\_\_\_

I certify that I understand it is my responsibility to pay for the transcript and to make arrangements for payment directly to the official transcriber of the record.

Firm name, if applicable: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Signature of Requester: \_\_\_\_\_

*(The court is not responsible for payment of the transcription fee incurred under this request.)*

4. Delivery Time Requested: ☐ 10 days ☐ 5 days ☐ 3 days ☐ 1 day

Delivery Format:

Paper: ☐ Full Page ☐ Condensed Minuscript (4 pages from the full-size version appear on one page)

Electronic ☐ (if electronic, please state file type: \_\_\_\_\_)

5. Transcript Request is for: ☐ Entire Proceeding
- ☐ Portion: \_\_\_\_\_  
*Specify exact beginning and ending time of segment requested*  
*(e.g., 10:45:30 a.m. to 11:15:20 a.m.)*

***Please email completed form to [cfc\\_transcripts@cfc.uscourts.gov](mailto:cfc_transcripts@cfc.uscourts.gov)  
and [depo@ftrinc.net](mailto:depo@ftrinc.net).***